

Attn: Credit Manager  
Think Tank Group Pty Ltd  
PO Box 6125  
North Sydney NSW 2059

Date

### Acknowledgement of reliance on information provided by Borrower/ Guarantor

To: BNY Trust Company of Australia Limited (ABN 49 050 294 052) ("BNY")  
Think Tank Group Pty Ltd (ABN 75 117 819 084) ("TT")

Purpose: for all Quick Doc and Mid Doc Borrowers and/ or Guarantors who are Companies or Trusts.

### Borrower and/ or Guarantor names

Borrower/ Guarantor name

Borrower/ Guarantor ACN

Borrower/ Guarantor ABN

Director 1

Director 2

Director 3

Director 4

### Net income, rent and add-backs

Gross revenue	\$
Net Profit Before Tax (NPBT) ( <u>exclude</u> investment property rent) (Based on most recent financial year for the Company and/or Trust)	\$
+ Add-back depreciation ( <u>exclude</u> investment property/ies)	\$
+ Add-back interest ( <u>exclude</u> investment property/ies)	\$
+ Current rent derived from investment property/ies (NOTE: 80% of rental income is used in determining serviceability)	\$
Total (NPBT + depreciation, interest and rent)	\$

### Loan application acknowledgements

We acknowledge:

1. That the size of the loan applied for in this application  
for finance (Loan Application) is \$

And is to be repaid by way of indicative monthly repayments of \$

This repayment amount is calculated at the current  
indicative rate of %

And over a loan term of years

2. We have access to the financial records of the party named in Section A and consider that the entity is in a position to repay the proposed loan in accordance with the loan terms within the operating cashflows of the business and without undue hardship.

3. We confirm that the party named in Section A is registered with the Australian Taxation Office (ATO) and that there are no unresolved disputes outstanding with the ATO.

**Loan application acknowledgements continued**

- 4. We confirm that the most recent income tax assessment lodged with the ATO was for financial year ended 30 June Year
- 5. That we have requested the Originator and the Lender to not require full documentary evidence of the income, outgoings, assets and liabilities of the party named in Section A.
- 6. That the Originator and Lender have relied upon the information contained in the Loan Application, including the information below which was provided by us in or with our Loan Application in order for the Lender to assess our ability to make loan repayments and approve our Loan Application.
- 7. That the Originator and Lender are therefore not in a position to independently verify the information relating to the income provided by us in or with our Loan Application.
- 8. Declare that the information provided in or with our Loan Application is true and correct and understand that Think Tank Group Pty Ltd, when assessing making a loan available to the party named in Section A, is relying on the statements contained in this certification letter.

Director 1 name Director 2 name

Director 1 signature Director 2 signature

Date Date

Director 3 name Director 4 name

Director 3 signature Director 4 signature

Date Date

Thinktank Property Finance  
Income Self Certification Forms – How to Complete Examples

Company and Trust Self Certifications

**Example 1 – Company income + investment property**

The borrower runs their business through a company and owns an investment property. The Gross Revenue generated by the company for the last financial year was \$525,000 with a Net Profit Before Tax (NPBT) of \$125,000. The business recorded depreciation of \$5,000 on assets not related to the investment property and also has an overdraft of \$15,000 which incurred interest of \$1,000 for the year. The investment property produced gross rent of \$25,000. The **Income Self Certification – Company and Trust form** should be completed as follows:

Gross revenue	\$525,000	Insert full amount of the Company or Trust revenue
NPBT	\$125,000	Insert full amount of the Company or Trust net profit
Add-back: depreciation	\$5,000	Insert depreciation not relating to the investment property
Add-back: interest	\$1,000	Insert overdraft interest only
Gross rent received	\$25,000	Insert total amount of rent generated by the investment property
Total	\$156,000	Place this total in the field provided at the bottom

**How Thinktank will approach this example for servicing:** we will take the business net profit plus add-backs of \$131,000 (ie. NPBT + Depreciation + Interest) plus **80%\*** of the gross rental income of \$25,000 (ie. \$20,000) which produces total income for debt servicing of **\$151,000**.

Note – where individual directors/Trust beneficiaries receive salary, directors' fees or other personal payments within the above NPBT, they should complete an accompanying Income Self Certification – Individual for the amount physically paid.

**Example 2 – Company income + owner occupied property**

The borrower runs their business through a company and it owns the property in which the business is located. There is a loan on the property in the company name which produced an interest expense of \$15,000 for the year. As for the first example, Gross Revenue was \$525,000, Net Profit Before Tax (NPBT) was \$125,000, depreciation on other assets of \$5,000 and interest related to the overdraft of \$1,000. In addition, the property itself produces \$14,000 a year in depreciation expense. The **Income Self Certification – Company and Trust form** should be completed as follows:

Gross revenue	\$525,000	Insert full amount of the Company or Trust revenue
NPBT	\$125,000	Insert full amount of the Company or Trust net profit
Add-back: depreciation	\$5,000	Insert depreciation relating to other assets
Add-back: depreciation	\$14,000	Insert depreciation relating to the owner-occupied property
Add-back: interest	\$15,000	Insert interest on the property loan
Add-back: interest	\$1,000	Insert overdraft interest
Total	\$160,000	Place this total in the field provided at the bottom

**How Thinktank will approach this example for servicing:** we will take the business net profit plus add-backs which comes to a total of \$160,000.

Note – where individual directors/Trust beneficiaries receive salary, directors' fees or other personal payments within the above NPBT, they should complete an accompanying Income Self Certification – Individual for the amount physically paid.

\* Thinktank applies 80% of gross rental income from investment properties for debt serviceability purposes which represents a net figure that is designed to allow pro rata for any applicable interest, depreciation, outgoings and/or capital commitments related to the investment.

**Example 3 – Company and personal income + partially owner-occupied property**

The borrower runs their business through a company and the company owns the property within which it operates. The business occupies 75% of the premises and leases out the remaining 25% to an unrelated third party from whom it receives \$25,000 annually in rent. The loan is on the company's balance sheet and incurred an interest expense of \$15,000 in the last financial year.

The Gross Revenue was \$525,000, Net Profit Before Tax (NPBT), excluding the \$25,000 in rent received, was \$125,000. Depreciation on the property itself amounted to \$14,000 while depreciation on other assets was \$5,000. **The Income Self Certification – Company and Trust** form should be completed as follows:

Gross revenue	\$525,000	Insert full amount of the Company or Trust revenue
NPBT	\$125,000	Insert full amount of the Company or Trust net profit + director's salary
Add-back: depreciation	\$5,000	Insert depreciation relating to other assets
Add-back: depreciation	\$14,000	Insert depreciation relating to the owner-occupied property
Add-back: interest	\$15,000	Insert interest on the property loan
Rent received	\$25,000	Insert rent received from unrelated tenant
Total	\$184,000	Place this total in the field provided at the bottom

**How Thinktank will approach this example for servicing:** we will take the business NPBT of \$125,000 and take into account the full amount of the depreciation add-backs for the security property and the other assets of \$19,000 combined with the full interest add-back related to the property of \$15,000. We will only apply 80%\* of the \$25,000 gross received rent for servicing, or \$20,000. Total income for servicing will therefore be \$179,000.

Note – where individual directors/Trust beneficiaries receive salary, directors' fees or other personal payments within the above NPBT, they should complete an accompanying Income Self Certification – Individual for the amount physically paid.

**Individual self certifications**

**Example 4 – Personal business income + lease to a related entity**

The borrower runs a business under a trading name which operates under lease in a property owned by a Trust which is beneficially owned by the borrower. The business pays the Trust annual rent of \$25,000. As for the above examples, self-employed income before tax was \$125,000, depreciation on other assets \$5,000 and interest related to the overdraft \$1,000. The **Income Self Certification – Individual** form should be completed as follows:

Self employed income	\$125,000	Insert full amount of the individual's business net income
Add-back: depreciation	\$5,000	Insert depreciation relating to other assets
Add-back: interest	\$1,000	Insert overdraft interest
Add-back: rent paid	\$25,000	Insert rent paid to the related party Trust
Total	\$156,000	Place this total in the field provided at the bottom

**How Thinktank will approach this example for servicing:** we will take the individual's business net profit plus add-backs which comes to a total of \$156,000. As the Trust is merely an asset holding entity, we do not need to assess the net income and associated add-backs of the Trust itself.

\* Thinktank applies 80% of gross rental income from investment properties for debt serviceability purposes which represents a net figure that is designed to allow pro rata for any applicable interest, depreciation, outgoing and/or capital commitments related to the investment.